

**CITY OF PONCA CITY**  
***City Administration***

MONDAY, JANUARY 22

**Board of Commissioners/PCUA Regular Meeting**

City Hall, Commission Chamber, 516 E. Grand Avenue, 5:30 p.m.

THURSDAY, JANUARY 25

**Historic Preservation Advisory Panel**

City Hall, Barnes Room, 516 E. Grand Avenue, 4:00 p.m.

**PONCA POLITICS**

***City of Ponca City and Ponca City Chamber of Commerce***

FRIDAY, JANUARY 26

City Commission Forum

City Hall, Commission Chamber

12:00 p.m. to 1:00 p.m.

Candidate Forum with Stephanie Austin and Harold Randolph for City Commission Seat #2

Ponca Politics will be rebroadcast for viewing via:

- The City of Ponca City's web page, <http://www.poncacityok.gov/civicmedia>
- A link on the City of Ponca City's Facebook page, City of Ponca City, OK

## PUBLIC INPUT INVITATION FOR CIMARRON PUBLIC TRANSIT SYSTEM'S TRANSPORTATION PLAN

The United Community Action Program, Inc./Cimarron Public Transit System invites you to participate in shaping the future of public transportation in Creek, Kay, Osage, Pawnee and Washington counties. Your valuable input will contribute to the development of the public transportation plan for the region.

Cimarron Transit recently submitted a letter of intent to the Oklahoma Department of Transportation, Oklahoma Mobility and Public Transit Division to apply for Section 5311 federal assistance for the program year 2025. This assistance aims to support the operation of a rural public transit program in the areas of Bartlesville, Bristow, Cleveland, Dewey, Drumright, Kellyville, Mannford, Oilton, Pawhuska, Pawnee, Ponca City, Sapulpa and Skiatook.

Public comments play a crucial role in helping staff understand the challenges and concerns directly from the community. Public engagement fosters the exchange of ideas, enhances the rider experience and contributes to the overall betterment of the communities we serve. Cimarron Transit is dedicated to maintaining open communication to ensure our services align with public transit needs.

To facilitate this dialogue, virtual public transit forums have been scheduled on Wednesday, January 24, 2024 at 11:00 a.m. and Thursday, January 25, 2024 at 1:00 p.m. Additionally, Cimarron Transit will hold a public comment period extending until March 16, to allow ample time for feedback.

### **Virtual Public Transit Forum links:**

January 24 at 11:00 a.m. - Join Zoom meeting:

<https://us06web.zoom.us/j/83227047226?pwd=PLdEdFRcFH0haDMbAaNrrFEI2JNme2.1>

January 25 at 1:00 p.m. – Join Zoom meeting:

<https://us06web.zoom.us/j/86892555250?pwd=zauLSy2JblauRIK0Zo7aY1byxlyTc7.1>

Provide comments via email to [lcorff@ucapinc.org](mailto:lcorff@ucapinc.org), fax them to 580-718-0981, or call 918-762-3041 Ext. 181. Written feedback can also be submitted by traditional mail to 501 Sixth Street, Pawnee, OK 74058. For those needing special accommodations for virtual forums or to provide comments, please contact Laura Corff at 580-718-0444, TDD: 800-722-0353, FAX: 580-718-0981, or email: [lcorff@ucapinc.org](mailto:lcorff@ucapinc.org). All comments must be received by March 16, 2024.

*Cimarron Transit assures that no person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination. Cimarron Transit provides services in a consistent manner without regard to race, color, national origin, limited English proficiency or disability. Equivalent service is provided to all and Cimarron Transit is an equal opportunity employer.*

Thank you for your participation and contribution to shaping a more efficient, inclusive and reliable public transit system.

## PONCA CITY SOLID WASTE NEWS

### Ponca City Solid Waste

#### AUTUMN LEAF COLLECTION 2023-2024

The City of Ponca City **Autumn Leaf Collection ends January 19, 2024**. The City is asking that residents who wish to have their leaves removed please follow these guidelines:

- Residents are asked to bag their leaves if possible. Bagged leaves placed in the regular refuse collection area will be collected free of charge until January 19, 2024. Bagged leaves will be picked up at the rate of 10 bags per pickup day.
- Loose leaves should be placed within three feet of the front curb, but not in the street gutter. If leaves are raked or blown into the street gutter they may clog the storm drains. Leaves found blown or raked into the street may result in a citation (per city code).
- No uncontainerized leaves will be collected in alleyways.
- No mulched leaves or leaves mixed with grass will be collected except by special pickup.

The City's Crew will be working the City section by section so we ask for the public's patience during this time. It may take two weeks or more to collect the leaves due to the large volumes expected.

Another option for getting rid of your leaves is to backyard compost them, to provide the gardener with a rich soil for next spring's plantings.

Leaf collection will also be available by special pickup anytime during the year. Call 580-767-0411 for information on special pickups. Special pickups carry a minimum charge of forty-two dollars and sixty-nine cents (\$42.69.)

#### CHRISTMAS TREE RECYCLING

What do you do with that Christmas tree once your Holiday is over? Well, how about bringing it to the Christmas Tree Recycling area. This unique recycling opportunity is located on West Prospect Avenue across the street from the Recycling Center.

The Christmas Tree Recycling area is open for the drop-off of Christmas trees. **The Christmas Tree Recycling area will close on January 19, 2024** and the old Christmas trees will be turned into mulch for gardening and landscape usage. The mulch will be available free to the public, and those interested will need to bring their own shovels and containers for transporting the mulch. The mulch will be available beginning January 25, 2024 until it is gone.

**Please be sure and remove all lights and ornaments from the Christmas trees before bringing them to the Christmas Tree Recycling area.**

Contact: Tim McNew, Solid Waste Superintendent, 580-767-0411

## **PARKS AND RECREATION NEWS**

### ***Ponca City Senior Center***

#### MONDAY, JANUARY 22

***Dominoes***, 8:00 a.m.

***Exercise***, 8:00 a.m.

***SAIL Exercise***, 10:00 a.m.

***Bunco***, 12:15 p.m.

***Afternoon Games***, 12:30 p.m.

***\*Senior Diner***, 11:30 a.m., \$4.00, Chili Cheese Dogs

#### TUESDAY, JANUARY 23

***Dominoes***, 8:00 a.m.

***Exercise***, 8:00 a.m.

***Ukulele***, 10:00 a.m.

***Afternoon Games***, 12:30 p.m.

***\*Senior Diner***, 11:30 a.m., \$4.00, Chicken Enchilada Soup

#### WEDNESDAY, JANUARY 24

***Dominoes***, 8:00 a.m.

***Exercise***, 8:00 a.m.

***SAIL Exercise***, 10:00 a.m.

***Afternoon Games***, 12:30 p.m.

***Bridge***, 12:30 p.m.

***Pitch***, 1:00 p.m.

***\*Senior Diner***, 11:30 a.m., \$4.00, Hobo Packs

#### THURSDAY, JANUARY 25

***Dominoes***, 8:00 a.m.

***Exercise***, 8:00 a.m.

***Row at a Time***, 10:00 a.m.

***Afternoon Games***, 1:30 p.m.

***\*Senior Diner***, 11:30 a.m., \$4.00 , Ham & Beans

#### FRIDAY, JANUARY 26

***Dominoes***, 8:00 a.m.

***Exercise***, 8:00 a.m.

***Morning Stretch***, 10:00 a.m.

***Afternoon Games***, 12:30 p.m.

***\*Senior Diner***, 11:30 a.m., \$4.00, Pork Chops

\*Registration for Senior Diner meals will be accepted until 8:00 a.m. on the day of meal.

Contact: Natalie Elwood, Senior Center Program Specialist, 580-763-8051

## **PARKS AND RECREATION NEWS**

### ***Parks and Recreation and RecPlex***

#### TAEKWONDO CLASS

- The RecPlex will providing a 4-week session of Taekwondo classes instructed by Master Instructor Primo Venegas.
- Classes are on Tuesdays and Thursdays, 6:30-7:30 p.m.
  - Session 2: February 6 thru February 29 (Register thru February 5)
  - Session 3: March 5 thru March 28 (Register thru March 4)
  - Session 4: April 2 thru April 25 (Register thru April 1)
- For ages 7 and older. The cost is \$55.00 for RecPlex members, \$75.00 for non-members
- Register online at: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration)

#### 2024 VALENTINE'S CRAFT FAIR EXPO PARTY

- The RecPlex Holiday is having a Valentine's Craft Fair Expo Party! You must provide your own tables, chairs, setup and the means to process purchases.
- The Craft Fair is Saturday, February 3, 9:00 a.m. to 3:00 p.m., at the RecPlex Gym.
- Booth space is 10 ft. x 10 ft. Set up is February 2, 4:00-9:30 p.m.
- For all ages. The cost is \$50.00 with electric and \$30.00 without electric.
- Register online thru February 2 at: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration)

#### KIDS NIGHT OUT

- The RecPlex will offer a night out for kids without parents! Kids will get to play organized games, use the climbing wall, watch a movie, eat snacks and have loads of fun! All kids will be supervised by RecPlex staff.
- Saturday, February 17, 5:00 p.m. to 10:00 p.m., with check-in starting at 5:00 p.m.
- For ages 2 to 12 years. The cost is \$35.00. Sibling discount \$25.00.
- Register online thru February 16 at: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration)

#### RED CROSS LIFEGUARD CERTIFICATION

- Learn how to effectively prevent and respond to water emergencies with the American Red Cross lifeguard training. This course designed to arm you with the skills and knowledge to prepare you for a variety of scenarios in and around the water. With this lifeguard training, you will learn how quick response times and effective preparation are vital to being a lifeguard while also understanding the crucial elements in helping to prevent drownings and injuries.
- Class dates: February 17 & 18 (register thru February 16)
- Class dates: March 2 & 3 (register thru March 1)
- Class dates: March 30 & 31 (register thru March 29)
- These are 2-day classes on Saturday and Sunday and meet from 8:00 a.m. to 8:00 p.m. each day.
- For ages 15 and up. The cost is \$160.00 per participant.
- Register online at: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration)

## **PARKS AND RECREATION NEWS**

### ***Parks and Recreation and RecPlex***

#### **MEN'S BASKETBALL LEAGUE**

- Lace up your basketball shoes and come have fun in the 2024 Spring Basketball League!
- League will include a regular season and a post season tournament.
- Every Sunday, 1:30-3:00 p.m., March 10 thru April 28 at Unity Gym
- For ages 16 and older. The fee is \$300.00 per team.
- Register online thru March 5 at: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration)

#### **WOMEN'S BASKETBALL LEAGUE**

- Lace up your basketball shoes and come have fun in the 2024 Spring Basketball League!
- League will include a regular season and a post season tournament.
- Every Sunday, 1:30-3:00 p.m., March 10 thru April 28 at Unity Gym
- For ages 16 and older. The fee is \$300.00 per team.
- Register online thru March 5 at: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration)

#### **3V3 EASTER SLAM TOURNAMENT**

- 1<sup>st</sup> Annual Ponca City 3v3 Easter Slam to be held at the new Attucks outdoor basketball court.
- The tournament is Saturday, March 30, 10:00 a.m to 8:00 p.m. at Attucks Park (S. 13<sup>th</sup> St. & Dixie St.)
- Ages 8 thru Adult, Male and Female divisions. The fee is \$45.00 per team. Max roster is 4 players.
- Register online thru March 15 at: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration)

Contact: Eric Newell, Parks and Recreation Director, 580-767-0430

## **PUBLIC WORKS NEWS**

### ***Lew Wentz Golf Course***

#### **MONDAY, JANUARY 22**

**Senior Day:** Those 60+ get an 18-hole cart for the 9-hole rate.

#### **TUESDAY, JANUARY 23**

**Ladies Day:** Ladies get an 18-hole cart for the 9-hole rate.

#### **WEDNESDAY, JANUARY 24**

**Drink Specials:** All drink prices reduced, all day.

Contact: Rod Alexander, Golf Pro, 580-767-0433

## HUMAN RESOURCES NEWS

### Human Resources

#### OPEN POSITIONS

##### EMT/FIREFIGHTER

Salary: \$41,970.92 Annually plus EMT educational pay Open until filled 2016-001

##### GENERAL JOB DESCRIPTION:

Will perform individually and/or as a member of a firefighting or ambulance team and will participate in fire suppression and EMS activities including firefighting, rescue, first aid, ventilation, forcible entry, salvage, overhaul, inspection practices, auto extraction, patient care and triage. The position of firefighter has a starting annual base wage of \$41,970.92 plus incentive pay based on EMT licensure level:

- EMT – Basic \$ 50.00 biweekly (\$1,300.00 annually)
- EMT – Intermediate \$ 75.00 biweekly (\$1,950.00 annually)
- EMT – Paramedic \$250.00 biweekly (\$6,500.00 annually)

**Until further notice, all testing will be limited to currently licensed EMT's and scheduled on an individual basis. Contact Deputy Chief Gary Wilson for schedule times at (580) 767-0368.**

##### PATROL OFFICER

Salary: \$24.63 HR NON-CLEET certified (\$51,230.40 Annually)  
\$25.62 HR CLEET certified (\$53,289.60 Annually) Open until filled 2016-051

**The City of Ponca City offers a financial bonus program for newly hired Police Officers who are certified in Oklahoma or a state with reciprocity and who are exempt from attending the full CLEET Academy. The bonus has two levels (\$3,000 and \$5,000), based on years of experience in a full time, certified, law enforcement position prior to employment with the City of Ponca City, and is paid in three parts. Please call Chief Don Bohon at (580) 767-0375 for details.**

##### GENERAL JOB DESCRIPTION:

- Operate a motor vehicle for extended periods of time in all environmental conditions and on occasion operate the vehicle at high speeds and in congested traffic situations.
- Patrol assigned area of City and enforces state and federal laws and City ordinances.
- Patrols and examines building and residences to detect suspicious conditions and handles situations accordingly.
- Direct traffic in congested and emergency areas; report safety hazards; respond to scene of accident, administer first aid, and investigate cause and file accident reports; issue citations to violators of traffic laws.
- Visit the scene of crimes and accidents; search for and preserve evidence; investigate and interview victims; witnesses and potential suspects; apprehend those suspected of crimes; participate in line-ups; make oral and written reports; provide testimony in court.
- Speak before citizen's groups and participate in various training sessions.
- In addition to the starting wage, the officer may receive additional educational incentive pay per pay period:
  - Associate's Degree or 1000 hours of training: \$35.00 (\$ 910.00 annually)
  - Bachelor's Degree or 1500 hours of training: \$60.00 (\$1,560.00 annually)
  - Master's Degree or 2000 hours of training: \$75.00 (\$1,950.00 annually)

Certified Officers with at least 4 years of recent service in a Patrol position may have the opportunity to test for Corporal (\$27.17 per hour/\$56,513.60 annually) after completion of initial field training.

#### **ADMINISTRATIVE ASSISTANT – LIBRARY**

Salary: UP TO \$20.00 HR Open until filled 2023-43

##### **GENERAL JOB DESCRIPTION:**

Works directly with the Library Director. The position is responsible for performing a wide variety of secretarial and library duties; coordination of office support functions; provision of information and assistance to the public regarding library services and programs.

#### **COMMUNICATIONS OFFICER – POLICE DEPARTMENT**

Salary: \$18.24 HR Open until filled 2023-20

##### **GENERAL JOB DESCRIPTION:**

To perform emergency dispatch for fire, police and ambulance personnel; to operate the communications center which serves the Ponca City and surrounding areas; and to gather, receive, record and disseminate information.

#### **CUSTODIAN – MARLAND’S GRAND HOME – PART-TIME**

Salary: \$12.00 HR Open until filled 2023-51

##### **GENERAL JOB DESCRIPTION:**

Must be able to perform general custodial duties at the Marland’s Grand Home.

#### **DEPUTY CITY MANAGER**

Salary: \$120,000 - \$145,000 ANNUALLY DOQ Open until filled 2023-47

##### **GENERAL JOB DESCRIPTION:**

The Deputy City Manager will assist the City Manager with planning, directing and evaluating the operations and programs of the City Government as assigned by the City Manager. Responsible in managing and overseeing the activities and operations of the City of Ponca City; to coordinate assigned activities with outside agencies; and to provide highly responsible and complex administrative support to the City Commission. Maintain current knowledge of city, state and federal issues and requirements related to municipal government. Monitors pending legislation and provides timely feedback to the City Manager and Department Heads on potential matters impacting the municipality. Recommend changes in programs, policies and practices as necessary to the City Manager. Must be a strong relationship builder with the ability to work with and command respect among the City’s leadership team and within the community.

The Deputy City Manager will perform complex administrative and professional work in assisting the City Manager in supervising and coordinating the operations of Ponca City, the work plans for City Departments; meet with Assistant City Manager(s) and Directors to identify and resolve problems. The employee is expected to adhere to all City of Ponca City Policies, City Guidelines and SOP’s and act as a role model in their application.

#### **FITNESS INSTRUCTOR – RECPLEX – PART-TIME**

Salary: \$8.00-\$15.00 HR Open until filled 2019-31

##### **GENERAL JOB DESCRIPTION:**

This person will plan, execute and instruct fitness programs.



**FRONT DESK ATTENDANT – RECPLEX – PART-TIME**

Salary: \$10.00 HR Open until filled 2023-28

**GENERAL JOB DESCRIPTION:**

This individual will be responsible for performing manual and recreational work involving building operation, janitorial and maintenance duties. Position will be part-time 30 hours or less a week

**KIDZONE/ROCKWALL/TRAMPOLINE WORKER – RECPLEX – PART-TIME**

Salary: \$10.00 HR Open until filled 2023-27

**GENERAL JOB DESCRIPTION:**

To insure excellent care and service to the children at the Rockwall, Trampoline, and the nursery at Kidzone by providing a safe and fun-filled experience.

**LIBRARY CLERK – PART-TIME**

Salary: \$10.00 HR Open until filled 2023-50

**GENERAL JOB DESCRIPTION:**

This clerical position works directly with the public at one of five service desks. The Library Clerk works flexible hours, including days, evenings and weekend hours. The ability to be trained in the use of computers, printers, phones and databases is required. This position is cross trained at desks throughout the Library.

Contact: Frank Wilson, Human Resources Director, 580-767-0323

## HEALTHY RESOURCES

As an advocate of Certified Healthy Oklahoma, the City of Ponca City participates in the Kay County Healthy Living Coalition.

Alcoholics Anonymous .....	aaoklahoma.org.....	580-765-8462
Alzheimers Association Helpline .....		800-272-3900
Butterfly Wings Pregnancy or Child Loss .....		580-762-9102
Center for Poison and Drug Information .....		800-222-1222
Cimarron Transit .....		580-718-0444
Club Monarch for Children Dealing with Loss .....		580-762-9102
Compassionate Listening .....		405-286-4057
Crisis Text Line (Counseling) .....		741741
Dearing House (Child Victims of Sexual Assault) .....		580-762-5266
Edwin Fair Community Mental Health Center .....		800-256-2476
Family Wise-Free Prescription Discount Card .....		580-765-2476
Friendship Feast (Meals) .....	210 N. 5 <sup>th</sup> Street .....	580-762-1667
Grand Lake Mental Health - Kay County Clinic .....		580-749-5056
Grandparents Raising Grandkids .....		580-762-9412
Heartline Information and Referral for Oklahoma .....		211
Kay County Health Department .....	433 Fairview Avenue .....	580-762-1641
Kay County Healthy Living Coalition/TSET Healthy Living Program .....		580-765-2476
Lew Wentz Golf Course .....	2928 LA Cann Drive .....	580-767-0433
Living Hope Pregnancy Center .....		580-765-9689
Meals on Wheels .....		580-767-9010
Mental Health Lifeline (replaces National Suicide Prevention Lifeline) .....		988
Missing and Exploited Children .....		800-843-5678
Missing and Murdered Indigenous People of Northern Oklahoma .....		580-304-2180
National Alliance on Mental Illness .....		800-950-6264
New Emergency Resource Agency .....	112 S. 1 <sup>st</sup> Street .....	580-765-5372
Noon Lions Vision Support Group .....		580-304-5689
Northern Oklahoma Youth Services .....		580-762-8341
Oklahoma Department of Human Services .....	215 E. Grand Avenue .....	405-522-5050
Oklahoma Domestic Abuse and Sexual Assault Safeline .....		800-522-SAFE
Oklahoma Problem Gambling Hotline .....		800-522-4700
Oklahoma Tobacco Hotline .....		800-784-8669
Oklahoma Youth Crisis and Runaway Hotline .....		800-448-4663
Osage Nation WIC .....		580-762-2845
Otoe Missouri WIC .....		877-692-6863
Pharmaceutical Take-Back .....	300 E. Oklahoma Avenue .....	580-767-0370
Ponca City RecPlex .....	1604 W. Grand Avenue .....	580-767-0430
Ponca City Senior Center .....	319 W. Grand Avenue .....	580-763-8051
Rx for Oklahoma-Prescription Assistance Program .....		580-765-9022 or 877-RX4-OKLA
Substance Abuse and Mental Health Services Administration .....		800-662-4357
The Mission (Meals) .....	909 E. South Avenue .....	580-765-1426
United Community Action Program .....	501 6 <sup>th</sup> Street, Pawnee .....	918-762-3041
United Way of North Central Oklahoma .....	205 N. 2 <sup>nd</sup> Street .....	580-765-2476
Veteran's Landing .....	111 N. 4 <sup>th</sup> Street .....	580-362-6375
Veterans Benefits .....		877-222-8387